

Course Genie Quick Tutorial 2

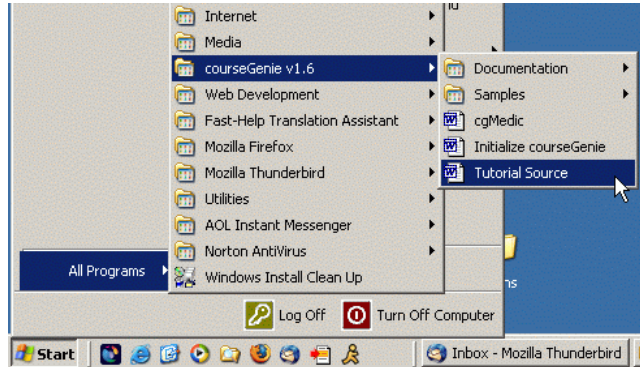
version 1.6

Course Genie Quick Tutorial 2

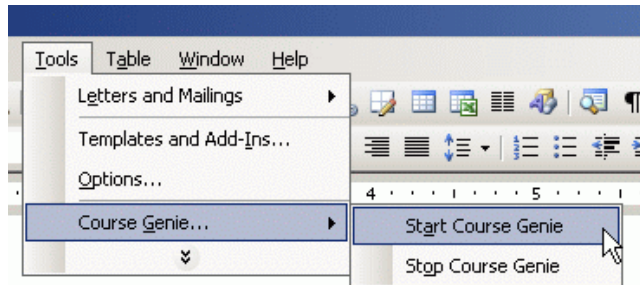
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1. Re-open the source document and start Course Genie

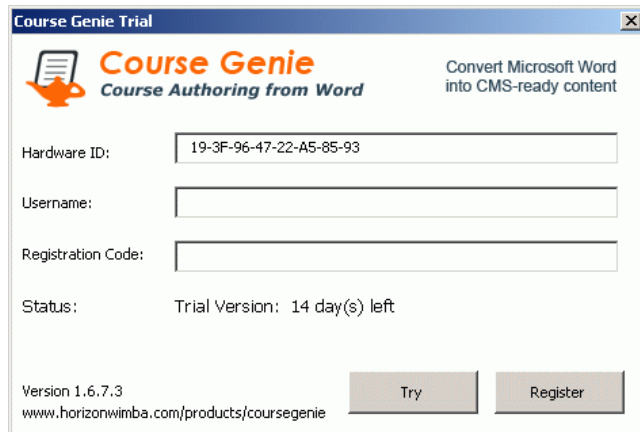
- 1. Re-open the document Tutorial Source which you will find under Programs / Course Genie on the Windows Start menu.



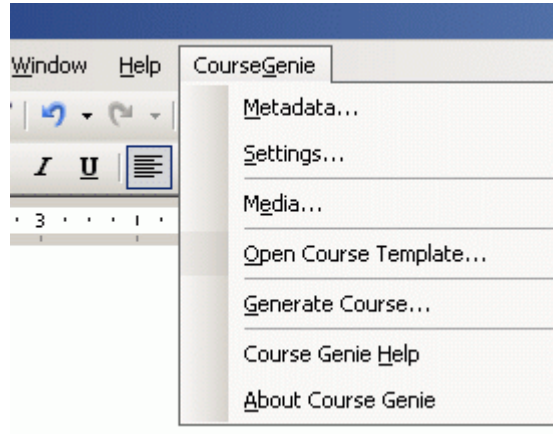
- 2. From the Word Tools menu, choose Course Genie / Start Course Genie.



- 3. If you are using a trial version, you will now see the blue trial screen. Click on Try to continue.



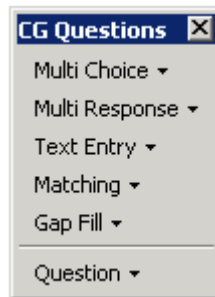
4. You should now see the CourseGenie menu on the main Word menubar.



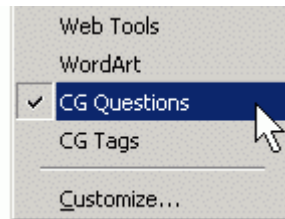
2. Add a selftest question

1. In this section we are going to add a new page containing a simple multiple-choice selftest question.

First, make sure the Course Genie Question Palette is visible.



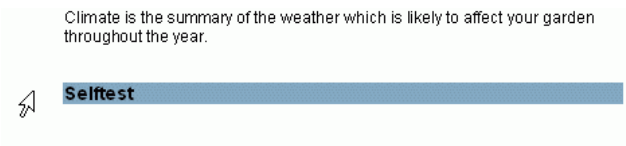
If you can't see it, then right-click on a blank area of the main Word toolbar, and make sure CGQuestions is checked.



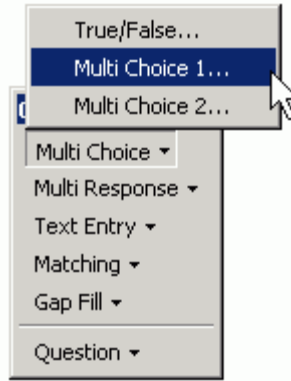
2. At the end of the document type on a new line "Selftest" followed by two blank lines.

Select the line "Selftest" and apply the cgPageTitle style to it.

Move the insertion point to the second blank line below "Selftest".

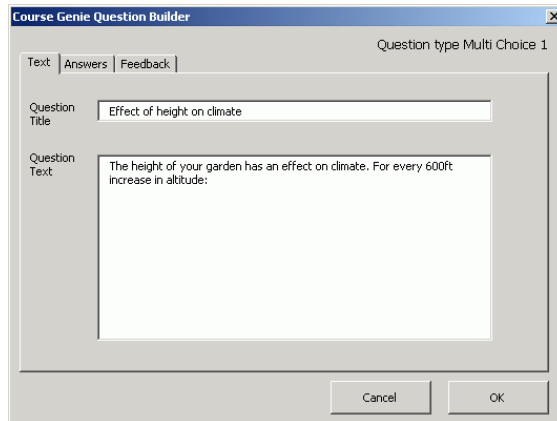


- Open the Multi Choice 1 dialog box by choosing Multi Choice / Multi Choice 1 from the Question Palette.



- Choose the Text tab and enter "Effect of height on climate" for the question title.

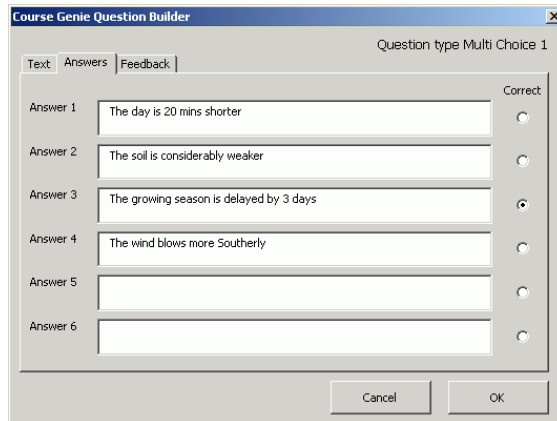
Enter "The height of your garden has an effect on climate. For every 600ft increase in altitude:" for the question text.



- Choose the Answers tab and enter "The day is 20 mins shorter" for the first answer.

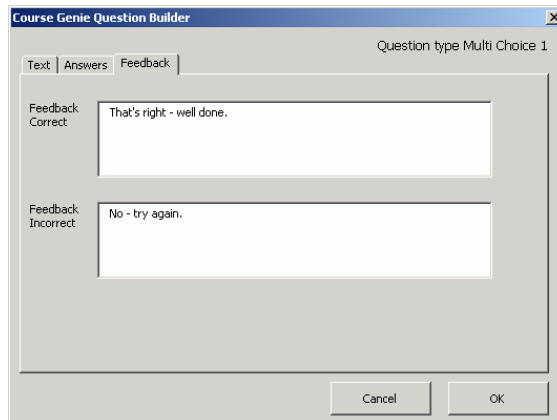
Enter for the second, third and fourth answers: "The soil is considerably weaker", "The growing season is delayed by 3 days" and "The wind blows more Southerly".

Click the radio button by Ans 3 to set it as the correct answer.

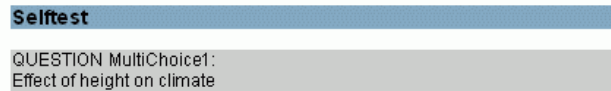


- Choose the Feedback tab and enter "That's right - well done." for the Correct Feedback.

Enter "No - try again." for the Incorrect Feedback.



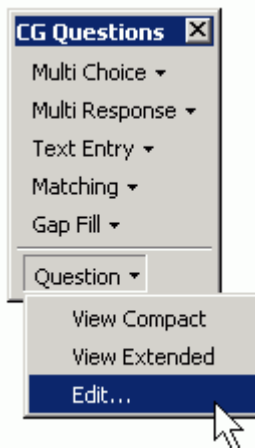
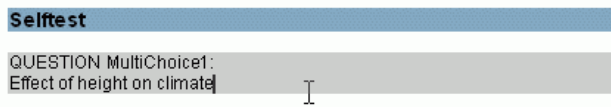
- Click OK to close the dialog box. The question will be represented by a grey box showing the question type and the question title.



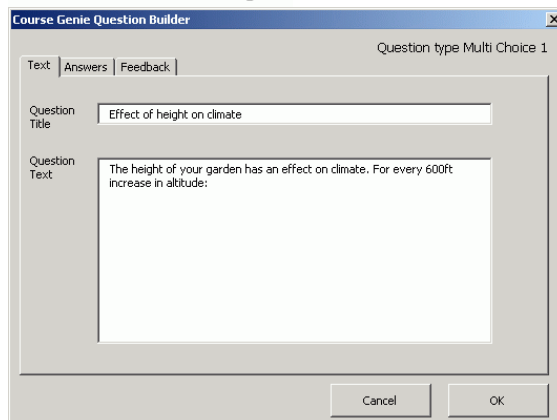
If the question goes over a Word page break, place the insertion point at the blank line just above the "Selftest" title and insert a Word page break (Ctrl-Enter).

Note that this doesn't have any effect on the generated HTML pages - it simply makes the source document more readable in Word.

- To edit the question, put the insertion point anywhere inside the grey question box, then from the Question Palette choose Edit.



- The Question Builder dialog box will open showing the data for your question.



- Click OK to close the dialog box again.

11. Save the document.
12. Generate the course and preview the result. Try out the question.

See Tutorial 1, Section 5 for details.

3. Create a hyperlink

1. In this section we are going to create a new page containing two hyperlinks, one to an external web page and one to a place in the course.

2. At the end of the document type on a new line "Hyperlinks" followed by two blank lines.



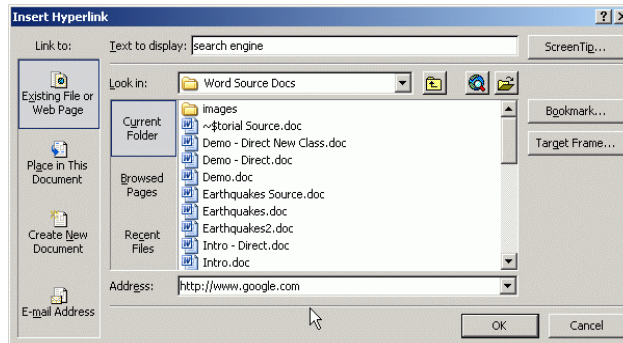
Select the line "Hyperlinks" and apply the cgPageTitle style to it.

3. Move the insertion point to the second blank line below the Hyperlinks page title and type "A well-known search engine".



4. Select the words "search engine" and from the main Word menu choose Insert / Hyperlink.

In the dialog box type "www.google.com" then click on OK.



That's all you have to do to create a hyperlink to an external web page.

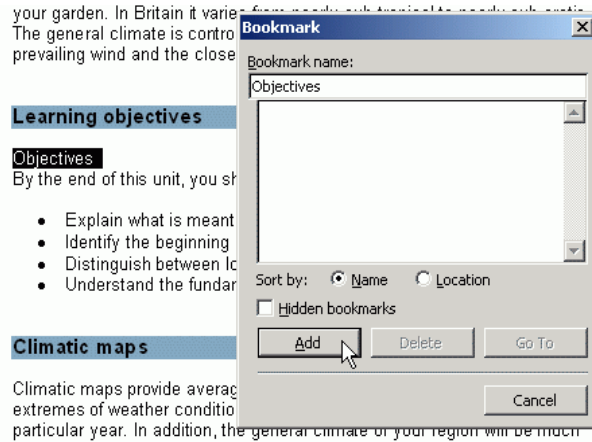
5. Next we'll create a link to a place in the course we're generating.

To do that we have to first create a bookmark to link to, then create the hyperlink itself.

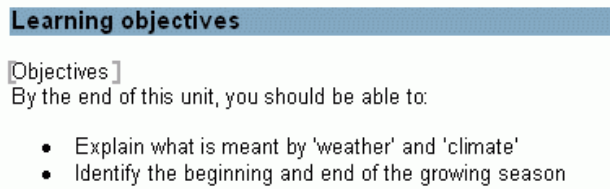
- To start with we'll move to the Objectives page and insert a bookmark.

Make a blank line above the text of the objectives and type the word "Objectives".

Select the word "Objectives", then from the main Word menu choose Insert / Bookmark . In the Bookmark dialog that opens, type "Objectives" for the bookmark name, then click on Add.



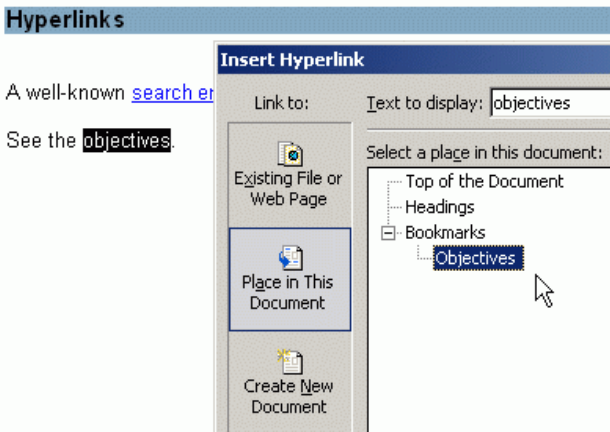
- When the dialog closes you should see the word "Objectives" inside square brackets. This shows that it is not part of the text, but a bookmark, simply marking a place in the document.



- Now we need to move back to the Hyperlinks page and insert the new hyperlink.

Move the insertion point to the previous hyperlink, type a couple of blank lines, then type "See the objectives".

Select the word "objectives" then from the main Word menu choose Insert / Hyperlink .



In the Hyperlink dialog that opens, click on Place in this Document, select the "Objectives" bookmark, and click on OK.

- Save the document.
- Generate the course and preview the result, trying out both hyperlinks.

See Tutorial 1, Section 5 for details.

4. Add a popup

1. In this section we'll add a popup giving a suggested answer to a question that has been posed.
2. At the end of the document type on a new line "Popups" followed by two blank lines.

Select the line " Popups" and apply the cgPageTitle style to it.

Move the insertion point to the second blank line below " Popups" and type the text shown on the right.

3. Now type the additional text shown on the right. This is the text that will be displayed in the popup.

We will use the word "Factors" as a bookmark.

4. Select the word " Factors", then from the main Word menu choose Insert / Bookmark . In the Bookmark dialog that opens, type "Factors" for the bookmark name, then click on Add.

5. Now select all the text to be popped up, including the bookmark, and apply the cgPopup style to it.

6. The result should look like this.

Popups

What factors can you think of that help to determine the general climate of a place?

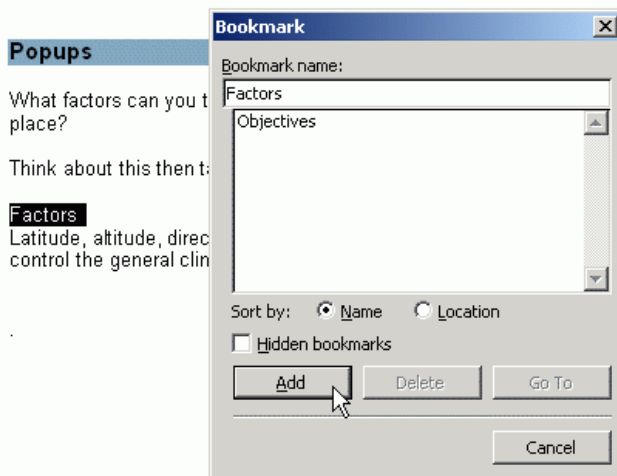
Think about this then take a look at the suggested answer.

Popups

What factors can you think of that help to determine the general climate of a place?

Think about this then take a look at the suggested answer.

Factors
Latitude, altitude, direction of the prevailing wind and closeness to the sea all control the general climate.



Think about this then take a look at the suggested answer.

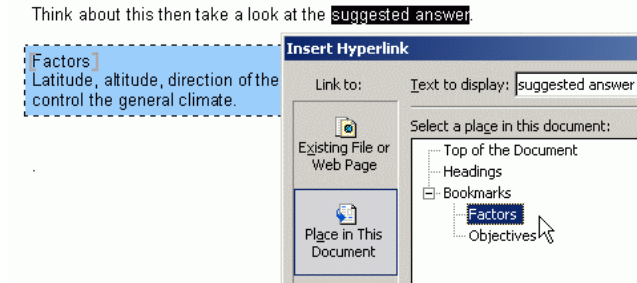
Factors
Latitude, altitude, direction of the prevailing wind and closeness to the sea all control the general climate.

Think about this then take a look at the suggested answer.

Factors
Latitude, altitude, direction of the prevailing wind and closeness to the sea all control the general climate.

- Now select the words "suggested answer" then from the main Word menu choose Insert / Hyperlink .

In the Hyperlink dialog that opens, click on Place in this Document, select the "Factors" bookmark, and click on OK.



- Save the document.
- Generate the course and preview the result, trying out the popup.

See Tutorial 1, Section 5 for details.

5. Add a Flash Movie

- Now we'll add a new page containing a Flash movie showing a handwriting simulator.

While Course Genie can't create the Flash movie for you, it will take care of all the technical details of embedding the movie in a web page. All you need to know is the name of the movie file.

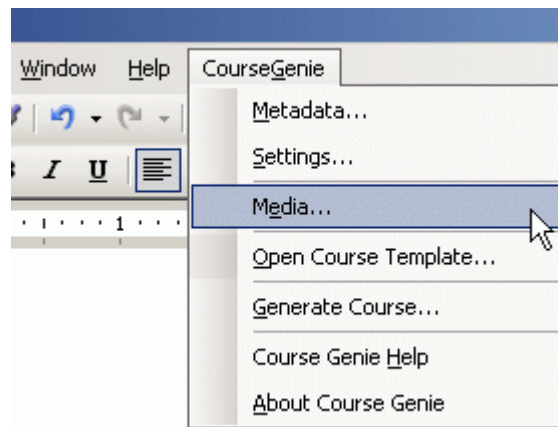
- At the end of the document type on a new line "Flash" followed by two blank lines.



Select the line "Flash" and apply the cgPageTitle style to it.

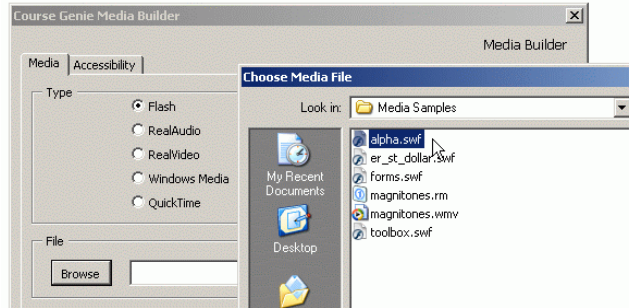
- Move the insertion point to the second blank line below the page title "Flash".

Now from the Course Genie menu choose Media. This will open the Media dialog box.

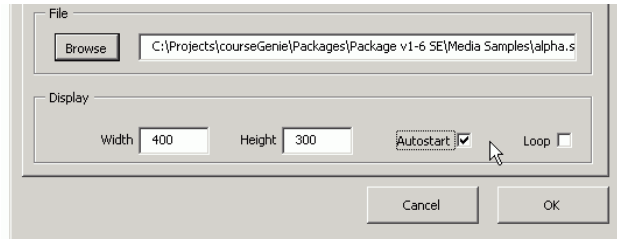


4. Select the Flash radio button, then click on Browse and navigate to the file alpha.swf which is located in the Course Genie Media Samples folder.

Select the file then click on OK.



5. Type 400 and 300 for the width and height of the movie, check the Autostart checkbox, then click on OK.



6. That's it! The movie is represented in Word by a grey box.
7. Save the document.
8. Generate the course and preview the result, trying out the handwriting simulator.

See Tutorial 1, Section 5 for details.